

# **MAINTENANCE STANDARDS MATERIAL EXPLANATION**

The following gives a brief explanation of the material on our maintenance standards.

## Maintenance Standards for Parks & Facilities

In determining what we should include in our standards, we considered facilities and structures that are costly to replace, are highly visible, are highly used, and that require routine maintenance to maintain a high level of safe use. These facilities and structures were comprised into eight categories:

1. Athletic Facilities: Competitive Fields
2. Playgrounds
3. Pavilion/Shelter Facilities
4. Tennis Courts
5. Basketball Courts
6. Sand Volleyball Courts
7. Ponds
8. Parks: General Standards\*

\*The "Parks: General Standards" category includes structures that do not fit into any of the other seven categories.

## Maintenance Standards Specifications

The specifications follow the categories and subcategories of the maintenance standards. The specifications explain what needs to be done in order to meet the standards. The specifications explain "what to do", "how often", and "how much".

## Maintenance Standards Survey

The numbers on the survey follow the numbers on the maintenance standards. Actually, the survey is a re-formatted list of the maintenance standards. Each category and each maintenance standard may not pertain to every park. The survey should be stream-lined to fit each park with the categories and numbers matching the categories and numbers for the maintenance standards.

### Maintenance Standards Survey Summary

The summary is just a record of the percentages of standards met for each quarter. We decided to conduct the surveys every 3 months.

### Maintenance Standards Survey (Sample)

The sample is of Southwood Athletic Park. It is one of our larger parks which includes the vast majority of the maintenance standards categories. You'll notice it does not include all eight categories or all the subcategories. However, you will find that the categories and the numbers coincide with those of the actual maintenance standards.

Please contact me if you have any questions about our maintenance standards or need any clarification on the material.